Curtin Careers Centre

The Careers Centre is an invaluable resource for students interested in maximising their career potential. We offer a range of professional services including:

- Career counselling - A Duty Career Counsellor is available throughout the year.
- Employment services, job search skills, resume checks, a professional mentoring program and an online jobs board (CareersConnect).
- Employers on campus ready to chat most weeks of semester.
- WA’s premier university-based careers fair, the Curtin Careers Fair.
- Workshops on a range of career topics.

Engage with your Careers Centre today to reach your careers goal tomorrow!

Contacting the Careers Centre

Visit us at Building 303
Email us at careers@curtin.edu.au
Call us on (08) 9266 7802
Skype us at CurtinCareersCentre (by appointment only)
Visit our website http://unilife.curtin.edu.au/Careers.htm
Access new jobs posted daily, workshop information, special events and employer presentations through CareersConnect.
https://careerhub.curtin.edu.au
Register for your workshop.

Experience Works! Career Fair

The Curtin Careers Centre has hosted a mid-year fair for the last 5 years, and this year is no different. The Experience Works! (EW!) Career Fair is targeted to students in all years of their degree interested in gaining vacation work, work experience, internships, and employment opportunities.

With the current competitive graduate recruitment market it is vital that students participate in extra curricular activities and gain work experience starting in first year university. The Curtin Careers Centre recommends students develop a portfolio of varied experiences to add to their resume, these include but are not limited to:

- Vacation work
- Work experience and placement/practicum opportunities
- Part time or casual employment
- Volunteering and community work
- Engaging in university life - joining student clubs and associations and getting involved
- Study overseas

Remember this is just one of many opportunities to meet employers in 2012. Stay connected on CareersConnect to register and attend employer events, activities, competitions and seminars hosted by the Curtin Careers Centre.
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CareersConnect is your link to securing employment and planning your career, as well as providing career related information and resources.

Through CareersConnect you can;

• Access job opportunities specifically for University students (from casual positions to graduate employment).

• View and book into campus career events, including employer presentations and networking activities.

• View information, and book to attend, workshops and information sessions including resume writing and interview skills.

• Submit your resume for review.

• View a range of online resources and gain access to Going Global, the number one site for overseas career opportunities.

To log in to CareersConnect simply go to the webpage (http://careers.curtin.edu.au/CareersConnect) and login with your OASIS details.
Make the Most out of the Curtin EW! Careers Fair

1. Review the list of companies attending the Careers Fair to identify employers you would like to meet with.

2. Practice what you might say to potential employers, you should include:
   - Your name.
   - Your degree.
   - When you are graduating.
   - Types of roles you are seeking.
   - Any work experience you have.

3. Talk to the employers, don’t just collect the freebies!

4. Develop some questions for the employers and write them on the employer profile page (for examples see the next page).

5. Approach the company representatives confidently and with a firm handshake.

6. Make a note of all the important information, like closing dates, application processes and visa requirements.

7. Collect business cards and write notes on the back to help you remember the employers you met.

Questions to Ask Employers

- What disciplines are you recruiting from?
- How many graduates are you looking to recruit?
- What is the recruiting process?
- When are your closing dates?
- Do you have a graduate program?
- Do you have vacation positions?
- What are the main career pathways within your organisation for a graduate with my background?
- What personal qualities do you look for in a graduate?
- What particular skills and experience does your organisation value?
- Can you tell me a bit about the culture of your organisation?
- What are the benefits and challenges of working at your organisation?
- How does your organisation value postgraduate study/specialization?

Other questions I wish to ask employers...
Questions Employers May Ask You

While interviews will not be carried out at the fair, the company representatives may ask you a number of questions. You must be prepared to talk about yourself, your interests and your goals.

- Why are you attending the Curtin Careers Fair?
- What attracted you to study this degree?
- Where do you see your career beginning and why?
- What is important for you in an employer?
- What are your long-term career goals?
- What do you know about our organisation?
- Why would you like to work with our organisation?
- Where do you see yourself in 5 years time?
- What do you feel your strengths and weaknesses are?
- What work experience do you have?
- What have you done along side your degree to increase your chances of securing a graduate position?

Notes

What’s next…? After the EW! Careers Fair

It’s a good idea to keep a record of who you met at the Careers Fair and the information about employment opportunities with their organisations.

You can use the table below to write down your top 5 potential employers and all the information associated with the employment opportunities they offer.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Types of Program</th>
<th>Position in the Organisation</th>
<th>Application Closing Date</th>
<th>Length of the Program</th>
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<tbody>
<tr>
<td>Example</td>
<td>Curtin</td>
<td>Consulting GradPro Taxation</td>
<td>31st July</td>
<td>6 Months</td>
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Curtin Careers Centre is proud to present the Work Ready Zone. Located in the centre of the fair the Zone is here to assist you on your way to the world of work!

**DISCIPLINE SPECIFIC RESOURCES**

Here in our mini-resources sector we are providing free hardcopy degree-specific information containing advice on what jobs you can do, what the employment rates are, who is employing in your sector, sample job advertisements and much more!

**RESUME REVIEW ASSISTANCE**

Come visit with your hardcopy resume to have it reviewed by a professional from BHP Recruitment or the Careers Centre. Make sure your document is the best it can be before sending it out in to the competitive world of undergraduate and graduate recruitment!

**CAREERS CONTINUUM**

Place yourself on our Careers Continuum to see where you are on your way to your career! Simply mark where you believe you are, to be in the running for instant spot prizes and the larger prize pool of $250 worth of Guild Vouchers.

**MEET A GRADUATE**

We have graduates from a variety of companies including Ernst & Young, KPMG, Deloitte andAktins here for you to ask questions about the transition from university to full time employment, how they got where they are now and how they were successful in the recruitment process.

**ONLINE JOBS BOARD**

Sign up or browse the online Jobs Board! Looking for part time work, internships or even full time work for the holidays? Any time an employer contacts Curtin looking for students or graduates to hire they place it up on our jobs board. Find out what opportunities you can take advantage of right now!

**iPORTFOLIO HELP**

iPortfolio is an electronic space for Curtin staff and students to reflect on and demonstrate evidence of their learning and achievements. Organised under 7 tab areas it allows the storage and organisation of a range of pieces of evidence that draws on your experiences within and beyond the formal classroom or employment environment. Student assistants will be on hand to help at the fair!
The Curtin Careers Center would like to thank the following organisations for their support.

Please ensure that you visit each of them on the day of the fair.

**GOLD SPONSORS**

**SILVER SPONSORS**

**BRONZE SPONSORS**

**DOOR PRIZE DONATION**
About Company
Atkins is one of the world’s leading engineering and design consultancies. We have the breadth and depth of expertise to respond to the most technically challenging and time critical projects. Whether it’s a novel design to make marginal fields economically viable, an upgrade to a rail network, the modeling of a flood defence system or a non-linear analysis to safely extend platform life, we plan design and enable solutions for our clients.

Our focus at our Perth Offices
Engineering and Design specifically within the Oil and Gas Sector.

Our focus Globally
Globally we specialise in a number of different areas, such as, transport, water and environmental, energy, defence and buildings.

Service Excellence
We focus on our clients and tailor our services to their specific business needs. Whilst Atkins is a large consultancy we are flexible and service orientated in our approach to ensure clients get full value from engaging Atkins. Our values embrace both core intrinsic behavioural values and market-focused behaviours in a winning combination.

Our Programs
Graduate Engineering Program

Who we’re after
We are currently recruiting for the following Graduates:

- 4x Process Graduates
- 1x Mechanical Graduate
- 1x Instrumentation and Control Graduate
- 1x Structural Integrity Management Graduate

Degrees/Disciplines

Further information
For all enquiries please contact Katrina Hill – Senior Human Resources Officer on 08 9327 1958
A career at Norman Disney & Young offers many opportunities. As an award-winning engineering consultancy with a global presence, we understand that your success is in our best interest.

Work Experience Opportunities

Norman Disney & Young (NDY) is a leading firm of consulting engineers with a global presence. With offices in Australia, the United Kingdom, New Zealand, Dubai, and Malaysia, NDY is able to deliver innovative and sustainable solutions for a diverse group of clients. Established in 1959, NDY remains a private company employing over 700 people servicing key markets in buildings, defence, health, industrial, mission critical, transport and utilities.

Specialist areas include mechanical and electrical services, communications, fire protection, vertical transport, acoustics and hydraulic/public health engineering.

Sustainability is an essential consideration in all current day engineering activities and NDY is committed to developing and optimising this aspect of engineering in all our projects with which they are involved.

NDY provides engineering undergraduates with short-term work experience to help them fulfill the requirements of their academic course. This experience will involve working in an NDY office with engineering staff on current projects for an agreed period.

These positions are available in selected offices for various periods throughout the year.

Applications

Applications for work experience should include the following details:

- Position applied for (mechanical, electrical, fire protection, hydraulics etc.)
- Preferred dates
- All academic qualifications to date (high school and university)
- Other education qualifications and awards
- Extra-curricular activities
- Personal activities and interests
- Two referees
- Current contact details
- A contribution of 50% towards fitness centre fees to a maximum of $300 (Australia and NZ)
- Employee referral rewards of $2,000 (Australia & New Zealand)

If you are interested in embarking on an exciting career with NDY, please forward your application by visiting www.ndy.com/contact. We look forward to hearing from you.

Your future career at NDY

Career Opportunities

As a global company working across dynamic projects, there are numerous opportunities to build your career at NDY.

Some of the benefits of working at NDY include:

- Learning and Development
- Young Engineer Induction Program
- Formal Appraisal Programme providing regular feedback to support high performance
- Regular goal and objective planning
- Mentoring partnerships
- Advanced training programs
- Structured learning and training programs focused on building strong technical expertise
- Leadership development programs across all levels of the organisation

Skills & Qualities

Undergraduate engineers will be selected from applicants who demonstrate the following skills and qualities:

- Academic achievement
- Communication skills
- Personal presentation
- Clear and logical thinking
- Problem solving ability
- Motivation to excel
- Ambition.

Work/Life Balance

At NDY, we actively support a work/life balance with initiatives to assist staff to be satisfied professionally and personally. Some of these initiatives include:

Leave

- Annual leave – 25 days per annum
- Personal leave – 10 days cumulative leave per annum
- Maternity leave – 8 weeks paid leave
- Study leave, compassionate leave, long service leave and parental leave.

Health & Fitness

- A contribution of 50% towards fitness centre fees to a maximum of $300 (Australia and NZ)
- NDY obtain reduced premiums on Salary Continuance Insurance, which offers payment of 75% of your salary package should you be unable to work due to illness or injury.

Remuneration

- Competitive salaries based on skills and experience
- Bonus incentives offered to recognise and reward high performance. Remuneration reviews that are tied to individual performance, enable recognition of reward beyond the annual review timetable
- A range of salary packaging options is available including fleet discounts on vehicles to enable you to increase the value of your net pay. Common examples are motor vehicles, superannuation, laptops.

Other Benefits

- Immigration – NDY are pre-approved business sponsors with the Department of Immigration which assist with different types of work visas
- Employee referral rewards of $2,000 (Australia & New Zealand)
- Financial support for further education and studies
- Relocation support – NDY offer relocation support packages
- Maternity leave – 8 weeks paid leave
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- Personal leave – 10 days cumulative leave per annum
- Study leave, compassionate leave, long service leave and parental leave.

Some of the benefits of working at NDY include:

- Study Assistance for further education
- Continuous learning:
  - coaching by colleagues and managers
  - workshops
  - seminars
  - conferences
  - e-learning
  - on the job experience
- Discipline rotation program: young engineers
- Application process for Chartered Status (Engineering positions) sponsored by NDY.

Career progression

With an international network of offices, NDY can offer young engineers excellent opportunities for rapid advancement of their careers.

NDY always seeks to promote from within and only recruits externally when a suitable internal candidate is not available.
Want your vacation to rock?

Are you in your second last year at Uni like I recently was? Then let me recommend Rio Tinto’s Vacation Programme to you.

Over 12 weeks between early December and February, I got it all. A really good understanding of the people, the work and options on offer. You get your own coach/ supervisor and a buddy ... and because you’re not just a spectator but do real work, you find out first hand just how important safety is to Rio Tinto.

Who knows, you may even walk away with an offer like I did and bypass the grad recruitment circuit!

Applications for our Vacation Programme open 11th June and close 3rd August 2012.

Don’t wait til the closing date to apply because we don’t! Mark this date in your diary and get rocking at www.riotinto.com.au/graduates

PwC is a firm committed to building strong, collaborative relationships and helping our people and clients realise their ambitions. We have a diverse population of positive and energetic people who would like to create a career in a progressive, global network.

Graduate Program

Our Graduate Program is open to students in their final year of university as well as recent university graduates. Once enrolled in this program, the firm will invest up to $25,000 on your development in the first few years. This will include the development of business skills and technical training, professional qualifications, and also mentoring and coaching.

Vacation Program

If you are in your second-last year at university and looking to gain some valuable work experience, our Vacation Program is designed for you. This program offers ‘real life’ work experience, allowing you to see first-hand what it’s like to work at a professional services firm before graduating. The program also offers you the opportunity to secure a place in our Graduate Program before heading into your final year at university.
We work with you

Health Services

Nursing Students

Flex has AM, PM and ND shifts that need to be filled IMMEDIATELY!

Flex has AM, PM and ND shifts that need to be filled IMMEDIATELY!

Flexible work hours
Free training opportunities*
Above award pay rates

Immediate Nursing Assistant
Shifts Available In Hospitals and Aged Care Facilities

We work with you

To apply call 08 9427 7515 or 08 9427 7506 or email your resume to recruitment@flexhealth.com.au

Take a journey with us and become something more. From entrepreneurial start-ups to multinationals, we’ll guide you on how to help our clients manage risk, address issues and capitalise on opportunities. And we’ll give you exposure to some of the largest clients and most interesting projects, both locally and globally.

Share the road to achievement with 152,000 business professionals in assurance, tax, transactions and advisory services. Which path will you take to achieve your goals?

Ambitious & Young: Graduates
Working on projects in a business area of your choice, you’ll begin to build your technical, leadership and communication skills. So, share your abilities and realise your ambitions with us.

Inquisitive & Young: Vacationers
The decisions you’ll make, the way you tackle life all point to more. To doing real client work; to gaining new skills. Spend up to three months with us and you may secure a graduate role.

Adventurous & Young:
Career Compass Program
On-track to graduate in 2014 and need some direction? Our Career Compass Program offers you a unique learning experience. Discover more about yourself, develop interpersonal skills and learn how to make smart career decisions.

It’s your time to become
www.ey.com/au/careers
Experience More

Our vacation program is unique. It’s an opportunity to play an active role from day one, gaining real hands-on experience on major projects in an environment where your development, safety and wellbeing are at the forefront of everything we do.

Our placements include a combination of office and site based experience operating on a FIFO (fly in/fly out) roster, over the duration of your summer break. This may vary slightly depending on the discipline and area of the business you are allocated to.

Monadelphous is a leading engineering group providing extensive engineering construction, maintenance and industrial services to the resources, energy and infrastructure sectors. Our commitment to quality and our strong customer focus means we have established a reputation for the successful delivery of some of Australia’s largest projects.

We are seeking vacation students from the following disciplines:
- Mechanical Engineering
- Civil/Structural Engineering
- Electrical Engineering
- Mechatronics
- Accounting & Finance
- Health, Safety & Environment

Monadelphous accepts applications from Australian and New Zealand citizens or Australian permanent residents only.


Applications close Friday 7th September 2012.

About PathWest Laboratory Medicine WA

PathWest Laboratory Medicine WA (PathWest) is Western Australia’s only public pathology Provider, and the largest pathology employer in WA.

PathWest employs over 2000 staff in various roles such as medical scientists, phlebotomists, technical staff and pathologists.

PathWest has a network of 5 major teaching hospital laboratories, 23 metropolitan and regional laboratories, and over 70 specimen collection centres across the state.

PathWest is part of the Department of Health, and administratively reports to the North Metropolitan Area Health Service Chief Executive. PathWest provides services to the North Metropolitan Area Health Service, South Metropolitan Area Health Service, Children and Adolescent Health Services, and WA Country Health Service, as well as to General Practitioners, WA Police, and many private companies.

PathWest have committed to a number of education and training programs aimed at developing the knowledge, skills and professional development of its pathologists, medical scientists, managerial staff, technical staff, laboratory assistants and phlebotomists, as well as growing and developing the future workforce through its work with medical students.

PathWest provides services to communities all over WA from Kununurra in the north to Esperance in the south, and every community in between.

The PathWest Vision Statement:

“To be the pathology service of choice; Testing for today, teaching for tomorrow”.

The PathWest Mission Statement:

PathWest Laboratory Medicine WA is committed to providing excellence and innovation in pathology testing, teaching and research, positively contributing to the health and wellbeing of the Western Australian community.

Our Core Values

Excellence in everything we do.

Respect for ourselves and others.

Professionalism at all times.

Commitment to all staff and the community.
EXPERIENCE WORKS! FAIR GUIDE 2012

It’s about taking the next step
It’s guidance of industry leading professionals. It’s access to great opportunities. It’s working on high-profile projects from day one. It’s joining an organisation that respects your contribution at work as much as your life outside it.

Join our team
At Sinclair Knight Merz (SKM) we’ve built a reputation for growing the best in the business, with training, development and career opportunities that are the pride of the industry. And with around 7,500 staff across Asia Pacific, the Americas and EMEA (Europe, Middle East & Africa), we’re big on giving the right people access to great opportunities. To keep up with our tradition, we’re looking for passionate and dedicated students in their penultimate year to join us for some vacation experience.

Our Vacation Program is about giving you a taste of real life in the industry, and includes opportunities to work on some high-profile projects. You’ll also work alongside some great people, and pick up the tips, tricks and skills that can make the difference between being everyday and extraordinary.

This is a chance to get ahead of the competition, and start learning from some of the world’s best and brightest. Opportunities to join us for vacation work are limited, so don’t waste time - applications open 1 August 2012.

Visit www.domoregofurther.com and apply online.

CURTIN CAREERS CENTRE
http://careers.curtin.edu.au

CAREERSCONNECT

Curtin Careers Centre
Curtin University of Technology
CRICOS Provider Code 00301J

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