

## WHU - Otto Beisheim School of Management



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## MBA Exchange Fact Sheet 2019

### The Team



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#### Websites

General: [www.whu.edu/en](http://www.whu.edu/en)  
Exchange: [www.whu.edu/exchange](http://www.whu.edu/exchange)  
Campus Düsseldorf: [www.whu.edu/mba-exchange](http://www.whu.edu/mba-exchange)

## Academic Matters

#### Campus in Düsseldorf – MBA Exchange Program

Since April 2013, all MBA courses have been taking place at our second Campus in Düsseldorf, which is now the center of excellence for Post-experience Programs offered by WHU.

Full-time and Part-time MBA courses for exchange students have been conducted on our campus in Düsseldorf, while Master in Finance (MSc), Master in Management (MSc), and Bachelor in International Business Administration (BSc) courses still remain in Vallendar, as will the European Summer Institutes.

Graduate students fulfilling the WHU MBA admission requirements (see below) need to decide prior to nomination which program they would like to join. The partner universities should include in their nomination email whether the nominated graduate student will join our MSc (Vallendar) or MBA (Düsseldorf) Exchange Program.

For information on our MSc Exchange Program, please see our “WHU Campus Vallendar BSc MSc Fact Sheet”.

For more information on our Campus in Düsseldorf, please visit this website: [www.whu.edu/mba-exchange](http://www.whu.edu/mba-exchange)

To “discover Düsseldorf”, have a look at this official city website:  
<https://www.duesseldorf.de/international/tourism/discover.html>

**MBA Admission Requirements**

MSc and MBA exchange students may apply for our MBA Exchange Program if they fulfill the following admission requirements:

Minimum Age: 24 years (born in 1994 or earlier)

Fulfill one language requirement below:

- English as mother tongue
- Completed or currently studying in a university degree program taught and examined entirely in English
- Minimum internet-based TOEFL score of 100 points
- Minimum 7.0 in IELTS.

Additionally, MSc students wishing to enroll in our MBA Exchange Program need to prove two years of work experience (full-time job or full-time internships in Business Administration).

**Program Offer for Exchange Students**

On its campus in Düsseldorf, WHU graduate exchange students fulfilling the MBA admission requirements can choose classes from the Full-time and Part-time MBA Program.

On its campus in Vallendar, WHU offers a Bachelor in International Business Administration for undergraduate exchange students and since Fall 2017, a Master in Entrepreneurship in addition to the Master in Management and Master in Finance programs for graduate exchange students (for information on these programs, e.g. academic calendar, see “WHU Campus Vallendar BSc MSc Fact Sheet”).

Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.

**Course Catalog**

[www.whu.edu/courseguide](http://www.whu.edu/courseguide)

**Language of Instruction**

Our Full-time and Part-time MBA Program is entirely taught and examined in English.

**Language Requirements**

See “MBA Admission Requirements” on p. 2.

**Academic Information**

<b>Class Format</b>	Lectures, seminars and exercises
<b>Examination Types</b>	Exams, papers, cases, presentations and participation
<b>Class Size</b>	20 to 40 students
<b>Attendance</b>	Mandatory
<b>Workload</b>	5-7 courses per semester for all programs

**Additional Student Services Available**

- Personalized academic counseling
- Career Services and German language courses

**Grading System**

WHU Grading System		Definition
1,0 1,5	sehr gut	VERY GOOD
1,6 2,5	gut	GOOD
2,6 3,5	befriedigend	SATISFACTORY
3,6 4,0	ausreichend	SUFFICIENT
5,0	nicht ausreichend	FAIL

**Administrative Matters**

**Academic Calendar\***

[www.whu.edu/academiccalendar](http://www.whu.edu/academiccalendar)

**MBA Spring 2019**

**January 7<sup>th</sup> - August 31<sup>st</sup>, 2019**

**Preferred Arrival Date**

January 6<sup>th</sup>, 2019

**Mandatory MBA Orientation**

January 7<sup>th</sup>, 2019

**Break**

February 18<sup>th</sup> – March 3<sup>rd</sup>, 2019

No courses are offered due to the international module abroad but exchange students may choose an independent study to write a paper on a subject provided by the professor to earn 3 ECTS.

**Spring Term Extension**

April - July 2019

As of 2017, exchange students can take courses not only from January until February/March but also from April until the end of July. This is perfect for exchange students who either aim to increase the number of credits they can earn in Spring by extending their stay or who opt for a short-term exchange program. During their stay abroad, students can choose from both Part-time MBA courses (offered on Saturdays and Sundays) and Full-time MBA courses (offered during the week).

**Please note:** The semester dates for our MBA Exchange Program differ from the dates on Campus Vallendar (see WHU Campus Vallendar BSc-MSc Fact Sheet).



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**Visa and Residence Permit** Depending on their nationality, students might need a visa and/or residence permit to study in Germany. While we assist students in applying for their residence permit, it is the student's own responsibility to take care of visa matters as early as possible, ideally at least 2 months prior to departure.

Students should contact the German Consulate of their home country (or country of residence) to find out if they need a student visa prior to entering Germany/Europe for study purposes.

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**Health Insurance**

All exchange students have to provide proof of health insurance upon their arrival at WHU. It has to cover the following aspects to be acknowledged by the German authorities:

- Period of time: coverage of the entire stay in Germany
- Region: Germany must be covered
- Emergencies must be covered
- All medical expenses must be covered

Health insurance with full coverage for sickness, emergencies and all medical expenses is absolutely mandatory for all exchange students in Germany. Students can contact the International Relations Office at WHU in advance to check if their health insurance is sufficient.

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**Cost of Living**

A student's cost of living will be approximately 900 euros per month, depending on their lifestyle and how much they're willing to spend on free time activities (e.g. travelling, eating out, sports, visiting concerts and clubs).

- Accommodation: between 400 € and 700 €
- Mobile Phone: approx. 30 €
- Food: approx. 180 €
- Local transportation: approx. 50 €
- Health Insurance: approx. 80 € if acquired in Germany
- Miscellaneous (leisure activities): approx. 300 €