

International Exchange and Study Abroad Application Form

Please return by email to: studyabroad@abdn.ac.uk

SECTION 1 - PERSONAL DETAILS		Please use BLOCK LETTERS
Surname/Family Name		
First Name		
Middle Name(s)		
Title	Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Dr <input type="checkbox"/>	
Previous Name (if applicable)		
Date of Birth (eg. 01-DEC-1982)		

SECTION 2 - ADDRESS DETAILS		Please use BLOCK LETTERS
Contact Address (for correspondence)		
Address (Line 1)		
Address (Line 2)		
City, State/Province		
Country		
Postcode/Zip Code		
Telephone (with country + area code)		
E-mail address		

Permanent Home Address (non term-time address; see guidance notes for more information)		
Address (Line 1)		
Address (Line 2)		
City, State/Province		
Country		
Postcode/Zip Code		
Telephone (with country + area code)		

SECTION 3 – PERIOD OF STUDY			
Semester 1: September – December	<input type="checkbox"/>	Full Year: September – May	<input type="checkbox"/>
Semester 2: January – May	<input type="checkbox"/>		

SECTION 4 - RESIDENCE CATEGORY		Please use BLOCK LETTERS	
Entry Category			
Have you previously studied in UK Higher Education?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Permanent Domicile – Country			
Country of Birth			
Nationality			
Passport Number (Please attach a copy of passport)			

SECTION 5 - English Language Proficiency		Please use BLOCK LETTERS	
<p>An English language test is <u>not</u> required if you are a national of one of the following countries: Antigua and Barbuda, Australia, The Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Jamaica, New Zealand, Republic of Ireland, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, United Kingdom, United States of America.</p> <p>Please note this is not required for students coming from an institution where the medium of teaching is English. You <u>must</u> attach a copy of your English language qualification or test scores to complete this application.</p>			
IELTS Score:	Test Date:	PTE Academic Score:	Test Date:

SECTION 6 - DISABILITIES	
Please inform us of any disabilities that may necessitate special arrangements, facilities or treatment. All information will be treated with the strictest confidence. Please check the appropriate box(es).	
<input type="checkbox"/> No disability <input type="checkbox"/> You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder <input type="checkbox"/> You are blind or have a serious visual impairment uncorrected by glasses <input type="checkbox"/> You are deaf or have a serious hearing impairment <input type="checkbox"/> You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D	<input type="checkbox"/> You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy <input type="checkbox"/> You have a mental health condition such as depression, schizophrenia or anxiety disorder <input type="checkbox"/> You have a physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
If you have a disability not listed above, please give brief details:	
Is support is required, please give brief details:	

SECTION 7 - CURRENT / MOST RECENT EDUCATIONAL INSTITUTION		Please use BLOCK LETTERS	
Name of Current Institution			
Year of Study/Level (e.g. junior, level 3)			
Degree/Major			
Cumulative GPA			
Major		Minor	

SECTION 8 - HOW DID YOU HEAR ABOUT THIS PROGRAMME?

University Prospectus	<input type="checkbox"/>	Higher Education Convention or Fair	<input type="checkbox"/>
British Council	<input type="checkbox"/>	University Visit to your Institution	<input type="checkbox"/>
Aberdeen International Officer	<input type="checkbox"/>	Your School or Academic Dept	<input type="checkbox"/>
World-Wide-Web	<input type="checkbox"/>	Family/Friends	<input type="checkbox"/>
Other (please specify)			

SECTION 9 – COURSE SELECTION Please use BLOCK LETTERS

Please refer to the Course Catalogue at www.abdn.ac.uk/registry/courses.

Understanding course codes: The first numerical digit denotes the programme year, while the second digit denotes in which half session the course takes place; i.e. a '0' indicates a first half-session course and a '5' indicates a second half-session course.

A normal semester course load is 60 credits. Students must take a minimum load of 46 credits points in order to be registered as a full-time student and fulfil the terms of their entry visa; they may not take more than 90 in any half-session.

Students should also include alternate course selections below in case there are conflicts (i.e. availability, timetabling).

First half-session (September – December)

Course Code (i.e. AC1003)	Credits	Title	Mandatory
			Yes / No

Second half-session Semester (January - May)

Course Code (i.e. AC1503)	Credits	Title	Mandatory
			Yes / No

SECTION 10 – REFEREE DETAILS**Please use BLOCK LETTERS**

Applicants must provide one academic reference (e.g. professor) to support your application and is able to assess whether study abroad is suitable for you. Please attach the letter of reference for the Referee to this application.

Name	
Occupation/Relationship to the Applicant	
Address (Line 1)	
Address (Line 2)	
City, State/Province	
Country	
Postcode/Zip Code	
Telephone (with country + area code)	
E-mail address	

SECTION 11 - CRIMINAL CONVICTIONS

If you have a relevant criminal conviction, enter X in the box (See Instructions for Completion of Application Form)	<input type="checkbox"/>
Have you previously been refused admission to study, or continuation of study, other than on academic grounds?	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 12 – PERSONAL STATEMENT & DECLARATION

Please enter below a personal statement by yourself which could include details of your aptitude for study; details of any relevant practical experience, responsibilities, or previous study abroad; outside interests; reasons for wishing to study at the University of Aberdeen; reasons for wishing to visit the UK, etc.

Please continue on a separate sheet if necessary.

Declaration

I certify that the information given in this application is correct and complete. If I am admitted to the University I undertake to observe the University's Regulations and to ensure payment of tuition fees and other financial liabilities to the University. I agree that the University of Aberdeen may process personal data contained in this form, or other data that the University may obtain from me or other people whilst I am an applicant and student, for any purposes connected with my application or for any other legitimate reason.

Signature of Applicant:

Date:

ADDITIONAL STATISTICAL DATA QUESTIONNAIRE

The information on this page is required for statistical purposes only and will not be made available to staff considering the application for admission. Please tick the appropriate box.

Gender Please check the appropriate box

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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Marital Status

Married	<input type="checkbox"/>	Single	<input type="checkbox"/>	Divorced	<input type="checkbox"/>
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Ethnicity (UK Residents only – please check the appropriate box)

White

British	<input type="checkbox"/>	Irish	<input type="checkbox"/>	Other White Background	<input type="checkbox"/>
Scottish	<input type="checkbox"/>	Irish Traveller	<input type="checkbox"/>		

Black or Black British

Caribbean	<input type="checkbox"/>	African	<input type="checkbox"/>	Other Black Background	<input type="checkbox"/>
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Asian or Asian British

Indian	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Other Asian Background	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>		

Mixed

White & Black Caribbean	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>
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Other Ethnic Background	<input type="checkbox"/>
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Thank you for completing this form.

International Exchange and Study Abroad Application Application Form Instructions

IMPORTANT NOTES

- You should only use this form if you are applying to the University of Aberdeen for Study Abroad or Exchange. If you wish to apply for a full time undergraduate degree, you should apply through UCAS (Universities and Colleges Admissions Service): www.ucas.ac.uk
- If you have any questions regarding studying at Aberdeen as an exchange/study abroad student, please contact the Go Abroad Office. Tel: +44 1224 272026 E-mail: studyabroad@abdn.ac.uk
- Apply as early as you can, but no later than **July 1st** for full-year or first half-session (fall) semester, and no later than **November 1st** for second half-session (spring) semester. Late applications will be considered on a case-by-case basis.

Please send your completed application form, transcript, references, passport copy and English proficiency (if applicable) to: studyabroad@abdn.ac.uk

SECTION 1 – PERSONAL DETAILS

Previous Name: If you have changed your name for any reason (eg. marriage) please enter your former name.
Date of Birth: Enter in the format day, month, year, e.g. 20/JAN/1994

SECTION 2 - ADDRESS DETAILS

Contact Address: Write the address to which you want the University to send all correspondence. Please let us know if your contact details change.

SECTION 3 - PERIOD OF STUDY

Please tick only one option.

SECTION 4 - RESIDENCE CATEGORY

Passport: International applicants are required to report their passport number and to provide a copy of the passport used to travel to the UK and/or for visa purposes. The passport will be verified upon arrival at immigration check points and during registration at the University. If a passport is not available at time of application, applicants must send information prior to issuance of an Acceptance Letter from the University of Aberdeen.

SECTION 5 - ENGLISH LANGUAGE PROFICIENCY

Students whose first language is not English need an English Language qualification taken within the last 2 years. A copy of the qualification results must be submitted with the application. For details of acceptable English Language qualifications please visit <http://abdn.ac.uk/international/english-requirements.php>.

Students requiring a visa must also meet the UK Visa and Immigration (UKVI) requirements.

Please note this English Language qualification results are not required for students coming from an institution where the medium of teaching is English.

SECTION 6 - DISABILITIES

The University needs to know if you have a disability, special need or medical condition which may affect your ability to follow the course, or which may require additional support or specific facilities. The confidential information you provide will not affect any decision about your academic suitability for the course, but will help ensure that you receive the required support for a successful experience at the University.

SECTION 7 - CURRENT/MOST RECENT EDUCATIONAL INSTITUTION

You need only write the name of the last educational institution you attended. If it is not in the UK, please also state the country. You are also required to provide the Degree/Qualification you are currently studying, detailing Major and Minor (if applicable).

SECTION 8 - HOW DID YOU HEAR ABOUT THE PROGRAMME?

Please tick just one box to indicate how you first heard about the programme.

SECTION 9 - COURSE (MODULE) SELECTION

Refer to the University's Calendar (www.abdn.ac.uk/registry/courses/undergraduate) for details of the courses offered at the University of Aberdeen.

Understanding Course Codes

- The first two digits of a course denote the discipline area, e.g. EC represents Economics.
- The first numerical digit denotes the programme year, while the second digit denotes in which half session the course takes place; i.e. a '0' indicates a first half-session course and a '5' indicates a second half-session course.

The normal student course load in each half-session (semester) is 60 credit points. The credit point value of a course relates to the amount of work expected of a student. Incoming International Exchange and Study Abroad students must take a minimum load of 46 credits points in order to be registered as a full-time student and fulfil the terms of their entry visa; they may not take more than 90 in any half-session.

SECTION 10 - REFEREE DETAILS

A referee is someone willing to write a letter of recommendation (a reference). Your referee should be an academic. It will speed up the processing of your application if you include the letter from your referee with your application. If this is not possible please have your referee send their letter of recommendation to studyabroad@abdn.ac.uk as soon as possible.

SECTION 11 - CRIMINAL CONVICTIONS

To help us reduce the risk of harm or injury to our students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that an applicant has.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them (but see the next paragraph).

If you are applying for courses in teaching, health, social work and courses involving with children or vulnerable adults, you must tell us about any criminal convictions, including spent sentences and cautions (including verbal cautions) and bind over orders.

Courses in teaching, health, social work and courses involving work with children or vulnerable adults	All other courses
For these courses, you must enter x in the box if any of the following statements apply to you.	For these courses, you must enter x in the box if either of the following statements apply to you.
<p>A I have a criminal conviction B I have a spent criminal conviction C I have a caution (including a verbal caution) D I have a bind-over order E I am serving a prison sentence for a criminal conviction</p> <p>If statement E applies to you, you must also give the prison address as your postal address on page 1 of your application and a senior prison officer must support your application</p>	<p>A I have a relevant criminal conviction that is not spent B I am serving a prison sentence for a relevant criminal conviction</p> <p>If statement B applies to you, you must also give the prison address as your postal address on page 1 of your application and a senior prison officer must support your application.</p> <p>Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.</p>

If you are convicted of a relevant criminal offence after you have applied, you must tell us. Do not send us details of the offence, simply tell us that you have relevant criminal conviction and we will write to you to ask for more details.

SECTION 12 - PERSONAL STATEMENT & DECLARATION

This space provides you with an invaluable opportunity to influence the admissions selectors and explain your motivation for studying abroad. Make sure your statement is clear and relevant!

In order for your application to be accepted your declaration must be signed and dated.

Choosing Courses at the University of Aberdeen

Before arriving in Aberdeen, you should review the available courses on offer so you have an idea of what you would like to take before course registration begins. This will improve the efficiency of your registration process, and hopefully avoid any disappointment. Outlined below are the most common problems with students' course selections. Please refer to this information when indicating your course selections on your application.

We recommend all visiting students consult with their local academic advisors to seek course approval to ensure that they will be eligible for credit upon their return to their home institution. **It is advised that students seek course approval for several additional courses to allow flexibility when registering for courses at Aberdeen.** Please note that your course selection on the application is only the first step in the process; you will have time to make modifications to your selection and consult with your Go Abroad Tutor here at Aberdeen before your arrival. Official registration for courses will occur upon your arrival to Aberdeen.

Restricted Courses:

The majority of courses are open to students. Visiting students are not permitted to enrol in:

- Clinical Medicine courses
- Honours Project courses

Engineering and Science field courses are subject to approval. Ensure that you indicate whether a course is mandatory. Level 4 courses are generally not available to visiting students.

Education Courses: A limited number of education courses are open to visiting students. Please enquire if you would like more information on these courses. Education courses may require you to participate in a background check (for a nominal fee) if they involve interaction with children in a classroom setting.

Science Courses: Traditionally, the UK educational system was not set up to "mix" arts and science courses in the same semester. Our system also presents difficulties in scheduling upper level science courses with anything other than other upper level science courses from the same discipline (e.g. 3rd year Biology courses are only meant to be taken with other 3rd year Biology courses, not Chemistry, History, Gaelic, etc.). If you must take both 2nd and 3rd year science courses in a single semester, or must take upper level science courses across disciplines, or must take both arts and science courses, please note this on your application so we can consult the relevant departments regarding these possibilities. We will do our best to accommodate your needs, but cannot guarantee that timetabling will allow for unconventional mix of courses.

Pre-requisites: Most departments require a student to have taken at least 4 classes in a specific subject area to be able to enrol in a level 3 or 4 course in that subject at Aberdeen. For example, if a student wants to take HI 3045, they will need to have previously taken 4 other history courses to be allowed to enrol in that course. Science courses may have even further prerequisites than the 4-course rule listed above.

Key Learning Courses: Many students are interested in taking Key Learning/Centre for Life Long Learning courses (denoted by the letters KL). KL courses are set up for Widening Access students (like distance learning). In the past some students have had a hard time getting their home institutions to accept these courses for credit because of the format in which they are offered. Often times these courses meet on weeknights or on Saturdays and are offered in a distance learning (video conferencing) format. If a student is interested in enrolling in a KL course, they should confirm with their home institution that they will be given credit for the course. They should also make the commitment to attend all classes as absences from weekend classes will not be accepted.