## FACT SHEET 2017

### General Information

<table>
<thead>
<tr>
<th>Name of The Institution:</th>
<th>Hamburg University of Applied Sciences (HAW Hamburg)</th>
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<tbody>
<tr>
<td>ERASMUS+ Code</td>
<td>D HAMBURG 06</td>
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<tr>
<td>Institution’s Website:</td>
<td><a href="http://www.haw-hamburg.de/english">www.haw-hamburg.de/english</a></td>
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<tr>
<td>Website with Information for Exchange Students:</td>
<td><a href="http://www.haw-hamburg.de/studyabroad">www.haw-hamburg.de/studyabroad</a></td>
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<tr>
<td>General eMail Address of International Office:</td>
<td><a href="mailto:studyabroad@haw-hamburg.de">studyabroad@haw-hamburg.de</a></td>
</tr>
<tr>
<td>General Telephone Number :</td>
<td>+49 40 428 75 9834</td>
</tr>
<tr>
<td>Postal and Visiting Address of International Office:</td>
<td>Hamburg University of Applied Sciences International Office Stiftstrasse 69 20099 Hamburg Germany</td>
</tr>
<tr>
<td>Find Us on Facebook:</td>
<td><a href="https://www.facebook.com/HAWHamburgStudyAbroad">https://www.facebook.com/HAWHamburgStudyAbroad</a></td>
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<tr>
<td>Head of International Office:</td>
<td>Martina Schulze</td>
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### Nomination and Application

**Nomination for an Exchange Student at the HAW Hamburg:**

The coordinators need to nominate their student via our online application system “Mobility Online”. The nomination link will be sent to all partner universities at the start of the application period (March and September). As there might be changes in the application process from one semester to the next students can get nominated only for one semester in advance. We kindly request to nominate students in strict accordance with the departments defined in the existing partnership agreements.

**Application Period:**

- **For Winter Semester: 1. March – 30. April**
- **For Summer Semester: 1 September – 30. October**

**Application for an Exchange Student at the HAW Hamburg:**

The nominated students will automatically receive a registration link by eMail to upload the required documents (see below) and complete their application in “Mobility Online”.

**List of the Required Application Documents:**

- For applicants from Partner Universities:
  - HAW Hamburg online application form
  - Health insurance form (students studying in non-EU countries only)
  - Transcript of records from the home university
  - List of courses to be taken in Hamburg (preliminary Learning Agreement)
  - Students choosing classes in German should provide proof of German (at least B1)
  - Overseas students taking classes in English, whose first language is not English must provide a language certificate (e.g. TOEFL, min. 85 points or IELTS, min. band 6)
  - Design students should also send a portfolio of their work as a pdf.
Application Deadline:
Winter Semester: 30. April
Summer Semester: 30. October

Approval/Rejection:
Shortly after the application deadline your student will be informed if he/she has been accepted for an exchange semester at HAW Hamburg. After receiving the approval the student has to transfer the semester contribution* of **279 Euros, no later than 20. November** for the summer semester or **20. May** for the winter semester.

* The semester contribution is the ticket for the public transport in the Hamburg area. The amount may vary each semester.

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### Information for Incoming Exchange Students

**Academic Calendar:**
- Winter Semester: 18. September 2017 – 03. February 2018

**Welcome Weeks:**
- Summer Semester: 06. - 10. March 2017

**Language of Instruction:**
German and English, depending on the degree programme. For further details please visit the programmes website given below.

At the faculty of Life Sciences lectures in English language are offered only in the summer semester.

**Choice of Programmes:**
In German: [https://www.haw-hamburg.de/english/studyabroad/programmes-in-german.html](https://www.haw-hamburg.de/english/studyabroad/programmes-in-german.html)

**Selecting Courses from Different Departments:**
Students generally must choose classes from the department they have been nominated for. Exceptions require the explicit approval of your Student Exchange Coordinator at HAW.

**Number of Credit Points per Semester:**
30 ECTS

**Buddy Programme:**
International “weBuddy” Programme: [https://www.haw-hamburg.de/english/studyabroad/campus-services/webuddy-programme.html](https://www.haw-hamburg.de/english/studyabroad/campus-services/webuddy-programme.html)

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### Living in Hamburg

**Housing for Exchange Students:**
We have a limited number of rooms and shared apartments in halls of residences.

**How to Apply for Housing:**
The housing application is part of the general application process via ”Mobility Online”. 

**Deadlines for Housing Application:**
- Fall semester: 30. April
- Spring semester: 30. October

**Approximate Monthly Costs (Euro) for:**
- **Accommodation**
  - 300 – 600 Euros/Month
- **Living costs**
  - 200 – 350 Euros/Month
- **Health insurance**
  - 91 Euros/month (German National Health Insurance)
- **Residence permit**
  - up to 100 Euros/Semester
- **Study Materials / Books**
  - 0 – 50 Euro/Semester
- **Transport**: 279 Euros*/Semester (student’s semester ticket for the public transport in the Hamburg area)

**Health Insurance:**
Non-EU students generally have to register for a German health insurance. This registration is part of the application process. Students from Turkey are exempted from this health insurance if they bring the AT11 form from their home insurance company. Students from EU-countries need bring their European health insurance card.

**Money:**
Currency: Euro. Students are recommended to open a German Bank account in order to pay their rent, health insurance, etc. get money from the ATM cash machine. Small sums are generally paid with cash. Paying with a credit card is not possible everywhere.

**Information for Students with Special Needs:**
http://www.haw-hamburg.de/english/international-degree-students/counselling-support.html

**Nearest Airport:**
Hamburg International Airport

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<thead>
<tr>
<th>Contact</th>
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<tbody>
<tr>
<td><strong>Contact person(s) for Courses and Lectures:</strong></td>
<td>Faculty Student Exchange Coordinators</td>
</tr>
</tbody>
</table>
| • Faculty of Engineering and Computer Sciences | **Hella Rieger**  
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| • Faculty of Design, Media and Information | **Jenny Kahler**  
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22081 Hamburg |
| • Faculty of Business and Social Sciences | **Jenny Kahler**  
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Berliner Tor 5  
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Room 9.25 |
| **Contact Person(s) for Enrolment, Health Insurance, Residence Halls, and Buddy program:** | **Mariana Paunova**  
studyabroad@haw-hamburg.de  
+49 40 428 75 9834  
International Office  
Stiftstrasse 69  
20099 Hamburg |