

Fact Sheet

Exchange in Bachelor of Arts Programs

Department of Business and Economics



Information for Exchange Students



General information

- **ERASMUS Code:** D BERLIN06
- **Website:**

<http://www.hwr-berlin.de>

<http://www.hwr-berlin.de/en/study-at-hwr-berlin/exchange-students/>

HWR Berlin / BSEL

International Office, Campus Schöneberg

Badensche Straße 52, 10825 Berlin



Language of Instruction

HWR Berlin offers a wide variety of English-taught courses. Erasmus students can in fact study in English only for up to two semesters. Besides the English Stream, German is the main language of instruction. Level B2 in either English or German is required.



German Language Course

Exchange students can participate in an **Intensive German Language Course** that takes place before the start of the regular semester. Students receive 3 ECTS upon successful completion. Regular German courses are also offered during the rest of the semester.

- March for the summer semester
- September for the winter semester



Choose your courses

Exchange students are free to choose any of the courses offered within the undergraduate study programs in Business Administration, Economics and International Business Management. The list of English taught courses for exchange students, **English Stream**, is available at: http://www.hwr-berlin.de/fileadmin/downloads_internet/Internationales/englishStream/BSEL_General_English_Stream_15.pdf

Please note that some of the courses require specific prior knowledge.



Academic Calendar

Summer semester:

- 1st of April – end of July (exams are included)

Winter semester:

- 1st of October – end of February (exams are included)

Please consider these dates when planning your stay. Exams have to be taken on-site at BSEL.



Orientation Period + Buddy Program

Orientation period in March and September including Welcome Day, various information sessions and a preparatory German language course for all incoming exchange students. Attendance is highly recommended.

Exchange students can enrol for the “Buddy” program and get a BSEL student (**Buddy**) who will assist them after arrival and during their entire stay in Berlin.



Application + Registration

Contact your International Office at your home university to see if you are eligible to be nominated to the program. Application deadlines:

Nomination winter semester: 1st March - 15th April

Application winter semester: 1st April - 31st May

Nomination summer semester: 1st August - 15th October

Application winter semester: 15th September – 31st October

Postgraduate students follow a different application procedure.



Accommodation

Studentenwerk Berlin and **Studentendorf Schlachtensee** offer a limited number of student dorms for about € 230 – € 380 a month. If you are interested in applying, **please tick the appropriate box in your online application form** and we will consider your application. For further information please check:
<http://www.hwr-berlin.de/en/study-at-hwr-berlin/exchange-students/schoeneberg-campus/registration/accommodation-in-berlin/>
Please note that we are unable to offer housing to all of our prospective exchange students because of the limited number of openings.



Visa

■ Non-EU students:

Whether or not you will need a visa, depends on your nationality. Please contact the German embassy in your country or refer to the Entry and Residence information from the Federal Foreign Office of Germany: http://www.auswaertiges-amt.de/EN/Startseite_node.html

Information on residency after entering Germany is available at the **Foreigner's Registration Office:**

<https://www.berlin.de/labo/willkommen-in-berlin/einreise/artikel.600049.en.php>



Health Insurance

Unlimited health insurance coverage required for enrolment at a German university.

→ Europe: **European Insurance Card (EHIC)**.

→ Non-EU: We strongly recommend to sign a student's contract with a **German health insurance** company *after* arrival in Berlin. Cost: appr. 80 €/month. Validity: starting Oct. 1st for the winter semester and April 1st for the summer semester. Please use a travel insurance to bridge the period until the German health insurance becomes effective.



Student Services Fee + Public Transportation

All students have to pay an administrative charge for the so called semester ticket/student ID (appr. €280). It is compulsory for all students and enables them to use Berlin's public transportation system. The transportation pass is part of your BSEL Berlin student ID card.

Exchange students don't pay tuition fees.



Activity Program

Every semester we offer a wide range of activities that are adapted to the season. Regular events that take place at the beginning of each semester are e.g. a pub-crawl, sightseeing and museum tours, a cocktail night with “buddies”. More information about these activities will be provided during the semesters.



About Berlin

Berlin, the German capital, is renowned for its exceptional variety of attractions, its flourishing cultural scene and a way of life that's both fast-paced and relaxed. Contrasts between historical buildings and modern architecture, between the traditional and the modern are what set the city apart from the rest.

Exchange Contact Information

International Office Incoming Service

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Map & Directions



<http://www.hwr-berlin.de/en/service/contacts/campuses-and-maps/schoeneberg-campus/>