

FACT SHEET Academic year 2018-2019

Student Exchange Program

General Information	
Université de Montréal website :	www.umontreal.ca
Office of International Affairs website :	www.international.umontreal.ca
Addresses	
Express delivery (DHL, FEDEX, etc.):	Regular postal service :
Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 Montreal (Quebec), H3T 1P1 CANADA	Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 PO Box 6128, Station Centre-Ville Montreal (Quebec) H3C 3J7 CANADA
Contacts	
Office of International Affairs complete directory :	http://www.international.umontreal.ca/joindre/index.html
Student mobility contacts	
International mobility coordinator	Judith Beaulieu judith.beaulieu@umontreal.ca
Europe and the Middle-East	Caroline Téhard caroline.tehard@umontreal.ca
Americas, Asia-Pacific and Africa	Sarah Gu sarah.gu@umontreal.ca
Université de Montréal in a nutshell :	http://www.umontreal.ca/ludem/#c21430
Important dates and application procedures	
Academic calendar	<i>Fall semester:</i> from September 4 th to December 21 st 2018
	<i>Winter semester:</i> From January 7 th to April 30 th 2019
	For more information: http://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/

Nomination information and deadline	<p>The partner university must send, by email, its selection of candidates on March 10 at the latest. Those information are compulsory :</p> <ul style="list-style-type: none"> • Name of the student • Program in which the student wants to be enrolled at Université de Montréal • Level of studies (undergraduate, postgraduate (master or doctorate degree) • Length of mobility (Fall, Winter, Fall and Winter)
Online application	Information about the online application will be sent directly by email to partners.
List of required documents to send by post (all the details are available online)	<p>Students must read the International student guide before beginning the application : http://international.umontreal.ca/echange/cap-udem/guide-eng.html</p> <ul style="list-style-type: none"> • Study plan (to be updated); • A letter of intent in French; • An official copy of the academic transcript; • The list of courses for which the student is currently registered at home institution; • For students whose French is not the first language, a French language proficiency certificate must be provided; • A letter of recommendation from the home university's (Academic Head, Advisor or other appropriate authority); • An official copy of a single official document listing the name of the student as well as the names of the parents (e.g. birth certificate or family record book) • Applicants for Architecture, Industrial Design or Interior Design programs must also send a portfolio.
Application deadlines	<i>Fall semester (September to December) and full academic year (September to April) :</i> April 1st
	<i>Winter semester (January to April) :</i> From April 1st to September 15th
Official answer	<p>Please note that we cannot guarantee admission. Official letters of admission will be available online on the « Centre Étudiant », once the department admits applicants. The online copy should be used for visa/study permit application.</p>
Language requirements	<p>Université de Montréal is a French taught institution and all classes are held in French. A B2 level (from the Common European framework) delivered by an accredited institution (home university's Department of Languages, French Alliance, School of Languages, etc.) is strongly recommended. Some departments may require a higher level.</p>

	<p>French courses: a non-francophone student can take one 3 credits French class at our Ecole de langues. Some materials fees may be asked (about 25 \$ per credit).</p> <p>A placement test will be mandatory, beginning in Fall 2018. Information will be sent to students.</p>
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Academic Information	
Course Registration	Exchange students must choose only one UdeM study program and courses corresponding to this chosen program. Most of the programs are accessible to exchange students. Student must be enrolled on a full-time basis.
	List of programs at UdeM : http://www.umontreal.ca/etudes/#c21542
	List of programs with particularities or closed.
Credit System	<i>Undergraduate</i> : 1 UdeM credit = 2 ECTS
	<i>Postgraduate</i> : 3 UdeM credits = 8 to 10 ECTS
Transcript of records and grading scale	Transcripts will be mailed to partner institutions approximately two months after the end of the semester.
	For more information, please see this website: http://registraire.umontreal.ca/documents-officiels/relevés-de-notes-et-attestations/#c11851
Visa Requirements	
For further information : http://bei.umontreal.ca/english/form_info.htm	

Medical insurance coverage and Student services	
Mandatory medical insurance coverage	All exchange students attending UdeM are automatically signed up for group medical insurance.
	Cost (in 2017-18): 324\$/semester (81\$/month) <i>To be updated in 2018-19.</i> A few students can be exempted.
	For complete coverage information: http://bei.umontreal.ca/english/ass_couverture.htm
Accommodation	<p>On-campus accommodation is reserved to regular full-time students. The number of rooms is very limited for exchange students.</p> <ul style="list-style-type: none"> Off-campus housing office : http://www.logement.umontreal.ca/ Get your place : http://www.logement.umontreal.ca/echange/index.htm Bureau des étudiants internationaux : http://bei.umontreal.ca/english/mtl_logement.htm

Estimated expenses for exchange students	http://bei.umontreal.ca/english/mtl_budget.htm
Students with disability	Students with disabilities may have to pay some fees to get services. Those students have to contact the Office for disabled students' Assessment and Support (prior arrival at UdeM) to be sure to get services. For further information: http://www.bsesh.umontreal.ca/ or email directly with nicolas.fortin@umontreal.ca
Bureau des étudiants internationaux (Welcome office)	<p>The mandate of the Bureau des étudiants internationaux (BEI) is to help foreign students integrate into the Université de Montréal and Quebec society. Its services are useful during the students' arrival, and also during their stay at UdeM.</p> <p>The BEI is the only place on campus where the staff's attention is exclusively focused on needs and requests of foreign students. www.bei.umontreal.ca</p>