### Exchange Contact Information

#### General Inquiries & Information for students:

Ryerson International  
rihelp@ryerson.ca  
www.ryerson.ca/ri

#### General Information for partners (particularly multi-faculty agreements) and exchange inquiries for:

- **Faculty of Community Services**  
- **Faculty of Engineering & Architectural Science**

Emma Wright  
Student Mobility Officer  
Ryerson International  
T: 416.979.5000 x2611  
F: 416.979.5352  
emma.wright@ryerson.ca

#### Exchange inquiries for:

- **Ted Rogers School of Management**  
  Christina Tachtampa  
  Coordinator, International Programs  
  T: 416.979.5000 x6725  
  F: 416.979.5266  
  trsmexchange@ryerson.ca

- **Faculty of Arts**  
  Mindy Vuong  
  Experiential Learning—Community Liaison  
  T: 416.979.5000 x4798  
  F: 416.979.5108  
  mindy.vuong@ryerson.ca

- **Faculty of Science**  
  Allan Stirling  
  International Engagement Coordinator  
  Faculty of Science  
  T: 416.979.5000 x3248  
  F: 416.548.5894  
  a4stirli@ryerson.ca

- **Faculty of Communication & Design**  
  Martin Chochinov  
  Coordinator, International Engagement  
  T: 416.979.5000 x7924  
  F: 416.979.5203  
  exchange@ryerson.ca

- **Ted Rogers School of Management**  
  Christina Tachtampa  
  Coordinator, International Programs  
  T: 416.979.5000 x6725  
  F: 416.979.5266  
  trsmexchange@ryerson.ca

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<thead>
<tr>
<th>Ryerson International Courier Address</th>
<th>Ryerson Mailing Address</th>
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| Ryerson International  
11th Floor  
1 Dundas Street West  
Toronto Ontario  
M5B 1Z3 Canada | Ryerson University  
350 Victoria Street  
Toronto Ontario  
M5B 2K3 Canada |
Located in downtown Toronto  
Over 38,000 students from 146 countries  
More than 100 undergraduate, Master’s and PhD programs offered in 6 faculties, including  
- The Ted Rogers School of Management, Canada’s largest business school and accredited by the Association to Advance Collegiate Schools of Business  
- The Faculty of Communication and Design, offering several programs unique in Canada  
- The Faculty of Community Services, offering professional programs preparing students for addressing health and social needs of the world’s population  
Investing in new facilities, including  
- The renovated and expanded state-of-the-art School of Image Arts building  
- The Mattamy Athletic Centre at the Gardens, featuring a multi-purpose court with 1,000 seats and an NHL-sized rink with 2,800 seats, as well as fitness and recreational facilities  
- The award-winning Ryerson Student Learning Centre  

Application Process  
1) Partner universities must nominate their students for exchange by filling out the nomination form that will be sent to all partners before the start of the nomination period (see below).  

2) The exchange application for inbound students includes:  
- Completing the online Application Form (save a pdf copy of the completed form)  
- Official Transcript  
- Proposed Study Plan  
- * Some departments require portfolios and other additional documentation  

These documents should be sent to the respective Faculty exchange coordinator as a single PDF file. Applications will be processed once all supporting documents have been received and will be reviewed by the relevant academic departments for approval.  

Semesters & Deadlines  
Exchange students can study at Ryerson during the Fall and/or the Winter semester. See the Academic Calendar for more significant dates (calendar is typically released in the summer).  

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<tr>
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<th>Fall Semester 2017</th>
<th>Winter Semester 2018</th>
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<tbody>
<tr>
<td>Nomination Period</td>
<td>09 Jan 2017 to 28 Feb 2017</td>
<td>03 Jul 2017 to 31 Aug 2017</td>
</tr>
<tr>
<td>Application deadline</td>
<td>03 Apr 2017</td>
<td>02 Oct 2017</td>
</tr>
<tr>
<td>Orientation (mandatory)</td>
<td>01 Sept 2017 (tbc)</td>
<td>11 Jan 2018 (tbc)</td>
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Language Requirements  
Minimum English proficiency guidelines are the same as the requirements for our undergraduate admissions. Please see ‘Alternate Tests’ section of the webpage for specific scores for TOEFL, MELAB, IELTS, CAEL and PTE. We use these results as guidelines, while responsibility remains with the home university to ensure that the students who are nominated for exchange at Ryerson have a sufficient level of English proficiency.
Exchange students are required to take a **minimum of 4 courses and a maximum of 6** (depending on the academic program). Students **must select a Ryerson undergraduate program and choose courses offered through that program** when completing the Study Plan. When preparing a study plan, students should choose 8-10 courses per semester to allow for flexibility during the enrollment process, as course conflicts may arise, others may fill up quickly or some may not be offered every semester. The appropriate exchange coordinator at Ryerson will guide the student through the enrollment process; students do not enroll in courses on their own. For a course list, see the [Academic Calendar](#).

**All courses are conducted in English.**

### Key Participating Academic Units within each Faculty

**Faculty of Communications + Design (FCAD):** Fashion, Image Arts, Interior Design, Journalism, RTA (Media), Professional Communications, Graphics Communication Mgmt (GCM), Creative Industries.

**Faculty of Arts (FOA):** Arts & Cont. Studies, Politics & Governance, Psychology, Economics, English, History, Sociology, Geographic Analysis, Criminology.

**Ted Rogers School of Management (TRSM):** Hospitality & Tourism Mgmt, Business Mgmt, Retail Mgmt, Information Technology Mgmt, Business Tech Mgmt, Accounting.

**Faculty of Community Services (FCS):** Social Work, Nutrition, Early Childhood Studies, Urban & Regional Planning.

**Faculty of Engineering & Architectural Science (FEAS):** Architectural Science.

**Faculty of Science (FOS):** Chemistry & Biology

For a full list of all academic units within each faculty visit the [faculty listings website](#).

### Health Insurance

International exchange students in the Province of Ontario are **legally required** to purchase the University Health Insurance Plan (UHIP). Exchange students to Ryerson may do so when they arrive on campus. Exemptions to this requirement are very rare even if students are otherwise insured for their stay in Canada.

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<th><strong>Fall Semester 2017</strong></th>
<th><strong>Winter Semester 2018</strong></th>
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<tr>
<td><strong>Cost</strong></td>
<td>$204 (tbc)</td>
<td>$204 (tbc)</td>
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<tr>
<td><strong>Insurance period</strong></td>
<td>01 Sep to 31 Dec 2017</td>
<td>01 Jan to 30 Apr 2018</td>
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*Students can pay their UHIP fee after the beginning of the insurance period, but should do so during their first couple of weeks at Ryerson, otherwise they run the risk of Fees & Finances charging them late fees.*

UHIP coverage is valid throughout Canada. Students with UHIP coverage are typically required to pay cash for medical services and then request a refund from UHIP. For more information about UHIP coverage, the refund process and insurance plans that qualify for a UHIP exemption, please see the [UHIP website](#).
Finding accommodation is recommended prior to arrival and is the responsibility of the exchange student. Exchange students staying for the Fall & Winter semesters or the Winter semester only, may apply to the on-campus residences. However, please note there are many more applicants than spaces available. There are also several non-Ryerson-affiliated residences near campus. Students should search and apply for these residences well in advance of their arrival in Toronto. Ryerson International will share information regarding sublets/rooms for rent from outgoing exchange students when possible.

While private accommodation may be found in Toronto upon arrival, appropriate and affordable options can be difficult to come by, particularly during the late August/early September 'Back to School' period, as a standard private residential lease is one year. **Those who choose to search for private accommodation upon arrival should arrive in Toronto several weeks prior to the start of the semester** in order to have sufficient time to secure convenient and affordable accommodations.

For up-to-date accommodation information, please download the [exchange student pre-arrival manual](#).

### Cost of Living

The budget a student plans depends on their lifestyle, however, in any case they should budget an absolute minimum of $1,000/month for basic living necessities while in Toronto. Examples of expenses include:

- Rent: $600-1,100/month
- New textbooks: $50-200/book
- Groceries: $250-350/month
- Average lunch: $5-15/meal
- Cell phone: $30-70/month
- Subway: $3/one-way ride or $129/month
- Health Insurance: $204/Term (tbc)

### Transcripts

Following the exchange, the relevant exchange coordinator will forward an original transcript to the International Office at the exchange student’s home institution. Please note that students with outstanding fees (e.g. unpaid UHIP fee, library late charges, etc.) will not be issued a transcript until these are paid.

### Student Services & Activities

- **Ryerson Medical Centre**
- **Student Learning Support**
- **Recreation & Athletic Centre**
- **Centre for Student Development & Counselling**
- **English Language Support**
- **Student Groups**

**RISExC** (Ryerson International Student Exchange Committee) is an informal student group that organizes social activities for exchange students. Every semester they create a new facebook group page.